



EASTERN COLORADO SERVICES  
for the Developmentally Disabled, Inc.

Rhonda L. Roth  
Executive Director

617 South 10th Avenue • P.O. Box 1682 • Sterling, Colorado 80751-1682  
Phone: (970)522-7121 • Fax: (970)522-1173

**BOARD OF DIRECTORS' MEETING**  
**August 30, 2018**

**Members Present**

Mike Ehrmann  
Dean Wingfield  
Joe Kinnie  
Kent Jostes (Phone)  
Cindy Tacha (Phone)  
Eva Bruns (Phone)  
Howard McCormick (Phone)

**Members Absent**

Linda Heller  
Alice Hilzer  
Rod Pelton  
Jeri Spear

**Others Present**

Rhonda Roth  
Traci Schrade  
Louise Buchholz  
Terry Hofmeister

Board member Joe Kinnie introduced Terry Hofmeister who will be replacing Joe on the board in January.

**ROLL CALL:** Michael Ehrmann, President, called the meeting to order. A quorum was present.

**APPROVAL OF MINUTES:** **Motion** was made and seconded (Kinnie/Wingfield) to approve the June, 2018 minutes with the correction of the typo on page 2. All in favor; none opposed. Motion carried.

**AGENDA ADDITIONS:** Bids for Bathroom remodel at North Division.

**CORRESPONDENCE:** None.

**FINANCIAL REPORT:** Finance Director Schrade briefly discussed the June financials, which will be presented during the October Board meeting. Finance Director Schrade presented the July, 2018 financials. **Motion** was made and seconded (Wingfield/Bruns) to accept the July financial reports (see attached report) as presented. All in favor; none opposed. Motion carried.

**OLD BUSINESS:** Executive Director Roth gave an update on conflict Free Case Management. Still working on it, received approval from Medicaid for Rural Exemption. Have not received any details or anything in writing regarding the exemption. Waiting for clarification.

**NEW BUSINESS:** Wells Fargo Revolving Line of Credit. **Motion** was made and seconded (Jostes/Tacha) to renew the Wells Fargo Line of credit. All in favor; none opposed. Motion carried.

Executive Director Roth shared an invite with the board for the upcoming Direct Care Providers/Employees Appreciation Day. All staff will be invited to attend one of four picnics scheduled in either Ft. Morgan, Julesburg, Sterling or Yuma. Rhonda will mail board members the invitation.

Serving Cheyenne, Elbert, Kit Carson, Lincoln, Logan, Morgan, Phillips, Sedgwick, Washington, and Yuma Counties.

**Board of Director's Meeting**  
**August 30, 2018**  
**Page 2**

Executive Director Roth asked the board review the Conflict of Interest statements signed by current staff and reminded Board members the need to update their COI statements, if there were any changes anytime throughout the year. **Motion** was made and seconded (Bruns/Tacha) to approve the Conflict of Interest Statements signed by Finance Director Schrade and Executive Director Roth.

Finance Director Schrade shared "Understanding of Services" letters from Logan, Thomas & Johnson for the audit and tax returns for the fiscal year 2017/2018. **Motion** was made and seconded (Wingfield/Kinnie) to accept the audit services of Logan, Thomas & Johnson not to exceed \$25,000.00. All in favor; none opposed. Motion carried.

Executive Director Roth received two bids for bathroom remodel and updating the shower base at North Division to conform for wheelchair use. The bid of \$5,649.90 from Stebakken Construction, with a potential of 7% increase due to the timeframe the bid was received and reviewed by the Board was approved. **Motion** was made and seconded (Kinnie/Bruns) to accept the bid from Stebakken for remodeling the bathroom and shower base at North Division. All in favor; none opposed. Motion carried.

**Public Comments:** There were no audience/public comments.

Meeting adjourned.

**As a reminder: \*\*\*the telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign. The Board meeting for September 27, 2018 will begin at 6:30 pm at the Administration Office, 617 South 10<sup>th</sup> Avenue, Sterling.**