



EASTERN COLORADO SERVICES
for the Developmentally Disabled, Inc.

Rhonda L. Roth
Executive Director

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BOARD OF DIRECTORS MEETING
July 29th, 2021

Members Present

Mike Ehrmann
Dean Wingfield (Phone)
Eva Bruns (Phone)
Tom Timm (Phone)
Mark Turner (Phone)
Ronald Smith (Phone)
Kent Jostes (Phone)

Members Absent

Alice Hilzer
Linda Heller

Others Present

Rhonda Roth
Kasha Sheets
Leeah Key

ROLL CALL: Michael Ehrmann, President, called the meeting to order. A quorum was present.

PUBLIC COMMENTS: None

EXECUTIVE SESSION: None

APPROVAL OF MINUTES: **Motion** was made and seconded (Bruns/Wingfield) to approve the June 2021 minutes. All in favor; none opposed. Motion carried.

AGENDA ADDITIONS:

- Bathroom bid at Almar Residence
- Remove Sedgwick County Day Program air conditioner/heater bid from agenda
- Update on meeting with the Morgan County Commissioners

CORRESPONDENCE: None

FINANCIAL REPORT: Kasha Sheets presented the June financial estimates. The PPP loan and interest has officially been forgiven. The financials for June are estimates because we are still getting some billing denials and it will be presented during our audit exit this fall. **Motion** was made and seconded (Bruns/Wingfield) to approve the June financial report. All in favor; none opposed. Motioned carried.

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OLD BUSINESS:

- Case Management Redesign Update – Jerri Spear joined our ECS team as the Quality and Compliance Director. One of her duties is to assist in our Case Management Resign and options for ECS. The Quality and Compliance Director will work closely with our stakeholders and the State to help our management team and Board of Directors make important decisions regarding the future of ECS.
- COVID-19 Update – We are still doing weekly testing, except fully-vaccinated individuals. No new positive cases. The crisis standards of care has ended so we did have to purchase some additional personal protective equipment. Our newest guidance now includes testing unvaccinated staff at the beginning of their shift, we are currently in the process of rolling this out; all of the supplies for this testing are being provided at no cost to us by the state.

NEW BUSINESS:

- FY 21/22 Budget – We received a 2.5% rate increase, which helped a lot. The budget includes the 2% merit increases for staff, an increase in insurance rates, and repairs to Magnolia Lane Residence. We closed the office we had in Yuma, which is saving us some rent each month. The transportation budget stayed about the same. **Motion** was made and seconded (Wingfield/Bruns) to approve the FY 21/22 budget. All in favor; none opposed. Motioned carried. **Motion** was made and seconded (Wingfield/Bruns) to approve a vehicle budget of \$116,000 for Dave Fast to use without approval from the board. All in favor; none opposed. Motion carried.
- Magnolia Lane – Before listing Magnolia Lane Residence to sell, the flooring needed to be redone. This project will be done the end of this week and painting is done. The Real Estate Agent believes we should start with asking price \$250,000. **Motion** was made and seconded (Jostes/Turner) to approve putting Magnolia Lane up for sale. All in favor; none opposed. Motion carried.
- PPP Update – The PPP loan and interest has officially been forgiven.
- Almar Bathroom Bid – Both bathrooms need quite a bit of work and we have had a hard time finding people to do jobs in Julesburg. We put this project on hold during Covid-19. DR Home Improvement provided us a bid for \$21,396.78, which is good until 8/2/21. We would like to get another bid but it has been very difficult finding people willing to work there and by the time we would get another bid, this bid would expire. **Motion** was made and seconded (Wingfield/Jostes) to approve DR Home Improvement's bid for repairs of Almar's bathrooms. All in favor; none opposed. Motion carried.

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- Update on Meeting with Morgan County Commissioners – Rhonda, Leeah, and Lori met with the Morgan County Commissioners. We talked with them about the services we offer, case management, and that Alice has been having a difficult time attending meetings. The commissioners reported Alice has not reported anything back to them regarding Eastern Colorado Services and were not aware she had not been attending. Mike, Board President, will sign a letter to send to Alice, which will include a copy of the ECSDD Bylaws. **Motion** was made and seconded (Ehrmann/Wingfield) to approve sending a letter to board member, Alice Hilzer. All in favor; none opposed. Motion carried.
- Employee Appreciation – We have continued to struggle with finding and keeping staff. We do have the 2-2-90 referral program. We have talked about offering sign-on bonuses but really struggle with doing this because it does not reward those that have worked here through the shortages and through COVID-19 and have worked very hard. Increasing pay would narrow the gap between steps. We would like to offer a summer gift of \$300 for those that have been with ECSDD for 20+ years, \$200 for those between 10-19 years, \$100 for those between 5-9 years, \$75 for those between 1-4 years, \$50 for those between 0-1 year, and \$20 for those that are substitute status. The total cost to the agency would not exceed \$14,500. **Motion** was made and seconded (Bruns/Ehrmann) to approve the summer gift. All in favor; none opposed. Motion carried.

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EXECUTIVE DIRECTOR UPDATE: None

Meeting adjourned.

As a reminder: *the telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign. The Board meeting for August 26th, 2021 will begin at 6:30 pm.**