



EASTERN COLORADO SERVICES
for the Developmentally Disabled, Inc.

Rhonda L. Roth
Executive Director

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BOARD OF DIRECTORS MEETING
June 30, 2022

Members Present

Mike Ehrmann
Dean Wingfield (Phone)
Kent Jostes (Phone)
Linda Heller (Phone)
Mark Turner (Phone)
Ronald Smith (Phone)
Tom Timm (Phone)
Eva Bruns
Gordon Westhoff

Members Absent

Others Present

Kasha Sheets
Leeah Key
Rhonda Roth

ROLL CALL: Michael Ehrmann, President, called the meeting to order. A quorum was present.

PUBLIC COMMENTS: None

EXECUTIVE SESSION: None needed.

APPROVAL OF MINUTES: The minutes required several corrections. **Motion** was made and seconded (Westhoff/Bruns) to approve the May, 2022 minutes with corrections. All in favor; none opposed. Motion carried.

AGENDA ADDITIONS: Sprawka Residence painting interior bid
Staff gift
North Division painting interior bid

CORRESPONDENCE: None.

FINANCIAL REPORT: Kasha Sheets, Finance Director, presented the May 2022 Financial Reports. She reported Eastern had a good month. Day Programs were open all month. We also received some county money from Morgan County, this was much appreciated. We are expecting some vehicle repairs next month. We are expecting additional county money in July. We are currently running in the black. Motion was made with second: (Bruns/Westhoff) to approve May financial report. All in favor; none opposed. Motion carried.

Board of Director's Meeting

DATE: June 30, 2022

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OLD BUSINESS:

- COVID-19 Update – Day Programs are currently open. No current cases with individuals receiving services. We are back to doing lab-based surveillance testing as well as rapid tests at the start of shifts due to the rise in local infection rates.

NEW BUSINESS:

- Medication Policy #C006 was rewritten due to some duplication in the policy as well as grammatical errors. The policy was reviewed by the Board and found one grammar error on page 7, change MARs to MAR. Motion was made to approve the Medication Policy #C006 with the mentioned correction: (Bruns/Wingfield) All in favor; none opposed. Motion carried.
- Gayle Street Residential Home Update. There has been an offer on the home, the buyer has a preapproved HUD loan. The buyer will correct any issues identified in the inspection. The inspection was completed on Tuesday and Rhonda Roth signed the contract to sell the house. We are waiting to hear back from the realtor to complete the sale.
- Harris Bid - A bid for painting the exterior of Harris Residential was submitted by DR Home Improvement for \$7,400.00. Motion was made with second: (Westhoff/Wingfield) to approve the bid: All in favor; none opposed. Motion carried.
- Sprawka Bid - A bid from DR Home Improvement for painting the interior of Sprawka Residence was reviewed. The bid was for \$13,000, if one color is used the bid will be less. Motion was made to approve the bid using one color: (Bruns/Westhoff) All in favor; none opposed. Motion carried.
- North Division Bid - A bid from DR Home Improvement for painting the interior of North Division Residence was reviewed. Motion was made with second to approve the bid of \$7,800 (Ehrmann/Westhoff) All in favor; none opposed. Motion carried.
- Staff Appreciation Gift - Executive Director Roth discussed a staff appreciation gift based on the years of service. Our staff work hard and work many hours and the Management Team is requesting a monetary gift from the team and the board to show our gratitude. The total cost will be \$21,000.00. Motion was made with second:(Bruns/Westhoff) All in favor; none opposed. Motion carried.
- Training - IMA, our insurance broker, have met with the management team several times to discuss how they can help with decreasing workman's compensation as well as other training needs. The training is online and free of charge. We are excited to be using their resources to better our company.

- Case Management Re-Design Update - ECSDD will be working with a change coach that is assigned to us from the State. This person will be aiding us in walking through Case Management Redesign which will include a presentation to the Board of Directors in the near future. This service is of no cost to ECSDD.

Meeting adjourned.

As a reminder: *the telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign. The Board meeting for July 28, 2022, will begin at 6:30 p.m.**
