



E·C·S·D·D
EASTERN COLORADO SERVICES
for the Developmentally Disabled, Inc.

Rhonda L. Roth
Executive Director

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BOARD OF DIRECTORS' MEETING
May 30, 2019

Members Present

Mike Ehrmann
Terry Hofmeister
Dean Wingfield
Kent Jostes
Jerri Spear (Phone)
Ron Smith (Phone)
Mark Turner (Phone)

Members Absent

Linda Heller
Cindy Tacha
Alice Hilzer
Eva Bruns

Others Present

Rhonda Roth
Traci Schrade
Dave Fast
Louise Buchholz
Carla Pierce

ROLL CALL: Michael Ehrmann, President, called the meeting to order. A quorum was present.

EXECUTIVE SESSION: Went into executive session to discuss personnel issues. After reconvening Carla Pierce, Logan County Case Manager addressed the board with her concerns regarding Case Management issues, employee morale and the lack of communication and the need for transparency. Discussion was held on Carla's concerns.

APPROVAL OF MINUTES: **Motion** was made and seconded (Hofmeister/Wingfield) to approve the April minutes. (See attached) All in favor; none opposed. Motion carried.

AGENDA ADDITIONS: CCB Contract for July 1, 2019-June 30, 2020

CORRESPONDENCE: None.

President Ehrmann presented Executive Director Roth her Annual Performance Review that was looked over in the executive session for her signature. Motion was made and seconded (Wingfield/Jostes) to increase her salary to a little over 3% or \$3000.00 for a total of \$99,400.00 yearly. All in favor; none opposed. Motion carried.

FINANCIAL REPORT: Finance Director Schrade presented the April 2019 financials (see attached reports). **Motion** was made and seconded (Jostes/Wingfield) to approve the April 2019 financials as presented. All in favor; none opposed. Motion carried.

Finance Director Schrade presented the 2019-2020 budget for board approval (see attachment). **Motion** was made and seconded (Jostes/Wingfield) to approve the Fiscal year 2019-2020 budget as presented. All in favor; none opposed. Motion carried.

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Motion was made and seconded (Wingfield/Hofmeister) to approve HR Director Fast the authority to spend for the purchase and maintenance of ECS vehicles, not to exceed 150,000. 00 for the 2019-2020 along with the remaining balance of the 2018-2019 fiscal year. All in favor; none opposed. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Bids for replacing the flooring for the Gayle Street resident were reviewed. Bids were received from Carpet Comfort Center (8,323.29) in Sterling and Ackley Building Center (9,314.86) in Brush. Ackley's bid included the cost of flooring for the kitchen area. Discussion was held on why we would need to pay to have someone move the appliance and furniture when we could do that our self. **Motion** was made and seconded (Wingfield/Hofmeister) to have Rhonda obtain a new bid from Carpet Comfort Center to include the cost of new flooring for the kitchen, and to accept the lowest bid of the two received. All in favor; none opposed. Motion carried.

Executive Director Roth asked to have the board approve the CCB contract to remain a CCB for the 2019-2020 year. **Motion** was made and seconded (Hofmeister/Wingfield) to have President Ehrmann sign the contract to remain a CCB for the coming year. All in favor; none opposed. Motion carried.

Finance Director Schrade shared with the board that Melissa Dassaro has left her employment with ECS and they needed to remove her name from the checking accounts. Traci asked to have Dave Fast added to the accounts. **Motion** was made and seconded (Hofmeister/Jostes) to have Dave Fast's name added to the bank accounts. All in favor; none opposed. Motion carried.

Executive Director Roth shared the updated policy for Eligibility Determination (#B008) and Case Management Monitoring Plan (#B005) for board review. Numerous spelling and grammar correction were noted. **Motion** was made and seconded (Hofmeister/Jostes) to approve the policies updates with the corrections. All in favor; none opposed. Motion carried.

Public Comments: No public comments

Meeting adjourned.

As a reminder: *the telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign. The Board meeting for June 27, 2019 will begin at 6:30 pm at the Administration Office, 617 South 10th Avenue, Sterling.**